

FEES for 2yr – 5yr olds

From April 2024

We are open over 51 weeks of the year.

(Only closed Bank Holidays and the Christmas period)

		PRICE PER HOUR
Start Times	8am, 8.30am, 9.00am, 1.30pm	£8.60
Finish Times	11.30am, 1.00pm, 4.30pm, 6.00pm	£8.60

All fees include meals, higher level of teaching using the Montessori ethos, nappies, wipes, as well as extra curriculum activities E.G. Forest School, Yoga, Cooking Sessions, Outdoor Learning, Science Club, Dance & Movement, PE Sessions, Parties to celebrate cultural and festivities. These services and consumables are **not included as part of the 3yr funding scheme and are charged at the rate of £2.35 per funded hour your child attends per week.**

FUNDED 2 YEARS OLDS – ELIGIBLE FOR EXPANDED OR TARGETED FUNDING (15 hours)

There will be NO charges for Additional services OR meals, while receiving 2yr funding

Grant Funding

Two-year Funding – Expanded (15hrs) & Targeted (15hrs).

Working Parent or Expanded funding (Available to children who have two working parents or a working single parent) **or Targeted 2-year funding** (families on low income or meeting specific criteria)

Not all 2-year-old children will be eligible to claim funding from April 2024. **You can't claim using both schemes and claim more than 15 hours of funding a week.** If a child is eligible for both schemes, we recommend claiming using the Targeted scheme, as this does not require reconfirmation with HMRC every 3 months.

Three-year funding – Universal (15hrs) & Extended (30hrs).

Universal funding is available to all children the term after their 3rd birthday (no application or code required). An additional 15 hours can be applied for eligible families, this is called Extended funding and totals 30 hours over 38 weeks of the year.

All funding is only available over 38 weeks of the year. The Reading nursery is open for 51 weeks so funding will be stretched out to approx. 11 or 22 hours per week – depending on your eligibility for 15 or 30hrs.

For eligibility for Expanded 2yr or Extended 30hr, please apply online via childcarechoices.gov.uk. For Targeted 2yr funding you can apply online via your Local authority website. **No Application required for Universal 3yr (15hrs).**

*PLEASE NOTE! FOR 2 YEAR FUNDED SPACES, THERE WILL BE EXTRA COSTS THE TERM AFTER YOUR CHILD TURNS 3 -

these will be for additional services charged at £2.35 per funded hour received each week (for example 15 funded hours @ £2.35 = £35.25 per week) There may also be Meal costs (as below) depending on the session times your child attends.

Meals

Funded 3- and 4-year-old children will be a charged £3.15 per day for Lunch and £1.50 per day for Tea for the funded hours they attend. Funded 2yr olds will not be charged for Meals.

Invoices

All fees are invoiced within the first few days of the calendar month and are to be paid within 14 days of receipt of invoice. Fees can be paid by bank transfer (details on our invoice), cheque (payable to Little Tots Nurseries Ltd), cash (payable only directly at the nursery, please ensure you obtain a receipt, do not post any monies) or through a childcare voucher scheme. Please ensure your child's name is clearly referenced on any payment made to us. You can pay your invoice by Bank transfer (A/C 13821005 sort 20-05-00), Cheque (payable to Little Tots Nurseries Ltd), Cash (Payable only directly at the Nursery, please ensure you are given a receipt, do not post any monies) or through your company's childcare voucher scheme (let us know which voucher scheme you will be using and we will give you our account number we have with them). Please ensure you always quote your child's name on any payments you make to us.

Deposit / Administration Fee

To accept a nursery place, we will require a non-refundable administration fee of £50 and a refundable deposit of £50. The £50 deposit will only be refunded once your child reaches school age and leaves nursery subject to your account being settled. If they leave early or don't start this will be non-refundable regardless of any notice given.

Late Payments

Little Tots Nurseries Ltd reserves the right to charge a late payment fee of £25 plus 8% interest each month on any unpaid balances not cleared in full by the end of the calendar month. If the outstanding amount is not settled within a 2-month period, then Little Tots Nurseries have the right to instigate small claims proceedings and will terminate the child's registration until the amount is paid in full. Any unpaid or unrepresented cheques will incur a £10 fee.

Absences

Fees are payable during periods of absence from the nursery, including sickness, holidays, closure due to bad weather and unexpected events or maintenance.

Collecting Children Late

Due to insurance purposes **all children must be off site by 6pm**. A late collection fee will be charged for late pick up of your arranged session time. The Nursery will issue parents with a warning letter on the first late pick up. If a further late pick up occurs, then an invoice will be issued with a fine for lateness. Lateness fees will be charged at a rate of £20 for the first 10 minutes and then £10 per 5 minutes thereafter. If your child has not been collected within half an hour from closing time, the Nursery has a duty to inform Brighter Futures for Children who will then take over care of your child. We are not insured to provide care for your child out of the nursery hours. In an emergency it is vital that you alert us to your problem ASAP, so we can make timely arrangements. The fee is to cover the costs of paying two staff to stay on the premises, until the child has been collected and for additional insurance costs.

Parents who do not wish to pay for the extra services and consumables, can supply their own consumables and opt out of all additional services offered at no extra cost.

Any queries regarding invoicing or funding should be directed to – Paul Lewis finance@little-tots.co.uk

All queries regarding children's admissions to Heather – Nursery Co-Owner heather@little-tots.co.uk

Fees will be revised annually.